

SBE: PRIVACY POLICY

ENGLISH



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YOUR PERSONAL DATA – WHAT IS IT?

Personal data relates to a living individual who can be identified from that data. Identification can be by the information alone or in conjunction with any other information in the data controller's possession or likely to come into such possession.

The processing of personal data is governed by the General Data Protection Regulation (the "GDPR").

1 WHO IS RESPONSIBLE FOR MANAGING MY INFORMATION?

This website is owned and maintained by S.B.E. NV, we are also the data controller. This means we decide how your personal data is processed and for what purposes.

We are responsible for the collection and proper management of any personal information you submit. We will keep your personal details secure and use the information you provide consistently with applicable privacy and data protection laws and the terms of this Privacy Policy.

2 WHAT INFORMATION DO WE COLLECT?

When filling in a form on our site, you may be asked to enter:

- Name
- First name
- Email address

You may, however, visit our site anonymously.

We also collect website usage information. We do this using cookies (see section 8 below).

3 HOW DO WE USE YOUR INFORMATION?

The information you provide may be used in a number of ways:

- For the purposes for which you provided the information
- To respond to your inquiries
- To customize the content you see
- For statistical purposes when we evaluate our range of services

4 HOW DO WE PROTECT VISITOR INFORMATION?

We implement a variety of security measures to maintain the safety of your personal information. Please contact us if you wish to receive more information by email privacy@sbe.be or write to us at:

DPO

Slachthuisstraat 71

9100 Sint-Niklaas

Belgium

5 WHO WILL WE SHARE YOUR INFORMATION WITH?

We do not sell, trade, or otherwise transfer to outside parties your personally identifiable information unless we provide you with advance notice, except as described below.

We may also release your information when we believe release is appropriate to comply with the law, enforce our site policies, or protect ours or others' rights, property, or safety. However, non-personally identifiable visitor information may be provided to other parties for marketing, advertising, or other uses.

6 WHEN CAN WE CONTACT YOU IN THE FUTURE?

We reserve the right to give you information about our services by e-mail or telephone, unless you have told us that you do not wish to be contacted in this way.

If you would like to change any of your preferences relating to the way in which we may use your information for direct marketing, then please contact us at privacy@sbe.be.

7 HOW LONG WILL WE HOLD YOUR INFORMATION FOR?

Your information will be stored for as long as it is required for the relevant purposes.

Where your information is no longer required, we will ensure it is disposed of in a secure manner.

8 COOKIES

Our website uses cookies to distinguish you from other users of our website. This helps us to provide you with a good experience when you browse our website and also allows us to improve our site. For detailed information on the cookies we use and the purposes for which we use them see our [cookie policy](#).

9 HOW CAN YOU ACCESS AND UPDATE YOUR INFORMATION?

You have the right to request a copy of the information that we hold about you. If you would like a copy of some or all of your personal information, please email at privacy@sbe.be or write to us at the address below. Please note that we may charge a small administrative fee for the provision of this information via postal service.

DPO, Slachthuisstraat 71, 9100 Sint-Niklaas, Belgium

We want to make sure that your personal information is accurate and up to date. You may ask us to correct or remove information you think is inaccurate.

10 DOES THE POLICY APPLY TO LINKED WEBSITES?

Our website contains links to other websites. This privacy policy only applies to this website so when you link to other websites you should read their own privacy policies.

11 HOW DO WE UPDATE THIS PRIVACY POLICY?

We keep our privacy policy under regular review and we will place any updates on our webpage.

This privacy policy was last updated on 20/06/2018.

12 WHO CAN YOU CONTACT IF YOU HAVE QUERIES ABOUT THIS PRIVACY POLICY?

Please contact us if you have any questions about our privacy policy or information we hold about you.

By email: privacy@sbe.be or write to us at:

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